



**PAULDING COUNTY BOARD OF COMMISSIONERS  
WORK SESSION MINUTES  
May 23, 2023**

**Watson Government Complex  
Second Floor – Board of Commissioners Meeting Room**

**CALL TO ORDER:** David L. Carmichael, Chairman

**INVOCATION  
& PLEDGE:** Tabitha Pollard, Finance Director

**PRESENT:** David L. Carmichael, Chairman; Keith Dunn, Post I; Sandy Kaecher, Post II; Virginia Galloway, Post III; Brian Stover, Post IV; Jayson Phillips, County Attorney; Frank Baker, County Manager; Rebecca Merideth, County Clerk.

**MINUTES:**

- 1. *The May 9, 2023 Work Session Minutes and the May 9, 2023 Board Meeting Minutes were available for review.*

**ANNOUNCEMENTS:**

Team Paulding: Highlights from the Alcohol Drug Awareness Day at Herschel Jones Middle School aired for the Commissioners and the audience.

The Board of Commissioners presented Firefighter Hunter Rakestraw with the Public Safety Appreciation Award.

**INVITED GUESTS:** None

**BID AWARDS:**

- 2. *Vehicle purchase of one (1) F-450 with 12ft flat bed dump body in the amount of \$65,127.00; two (2) F-350's in the amount of \$66,440.00; one (1) F-550 in the amount of \$83,500.00 to Hardy Family Ford. All of the vehicles were included in the 2023 Budget:*  
Award the vehicle purchase of one (1) F-450 with 12ft flat bed dump body in the amount of \$65,127.00; two (2) F-350's in the amount of \$66,440.00; one (1) F-550 in the amount of \$83,500.00 to Hardy Family Ford. Tabitha Pollard, Finance Director stated all four vehicles are being purchased from Hardy Family Ford. Hardy Family Ford has either met or come in below the State Contract price.
- 3. *FY 23 Computer Purchase to the lowest, responsive bidder, Howard Technology Solutions, in the amount of \$275,874.00:*  
Award of the FY 23 Computer Purchase to the lowest, responsive bidder, Howard Technology Solutions, in the amount of \$275,874.00. Tabitha Pollard, Finance Director stated the County received two bids on this purchase. Each year, there is a replacement of computers. The computers are replaced in phases on a three-year term. The Information Technology Department reviewed the bids, and is comfortable with the Howard Technology Solutions bid.

**REPORTS FROM COMMITTEES & DEPARTMENTS:** None

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** None

**CONSENT AGENDA:** Chairman Carmichael read the following consent agenda items:

- 4. *Declare the following items listed as surplus, and approve their disposal through auction or trade:*

<u>Department</u>	<u>Item Name</u>	<u>Make/Model</u>	<u>Serial Number</u>
Water	Unit 297	1999 Jeep Cherokee	1J4FF28SXXL590995
DOT	Unit 102	1998 Ford F150	1FTZF1726WNA40193
DOT	Unit 178	2008 Ford Escape	1FMCU92Z68KA29578
Parks	Unit 665	2007 Ford Ranger	1FTYR11U27PA72335



**12. Resolution 23-11 authorizing acceptance of the GDOT Contract and Cost Associated with the Airport Parkway Extension (Base Bid) Project at the Paulding Northwest Atlanta Airport in the amount of \$1,250,700.00. Funding will be allocated from General Funds:**

Discussed action to adopt Resolution 23-11 authorizing acceptance of the GDOT Contract and Cost Associated with the Airport Parkway Extension (Base Bid) Project at the Paulding Northwest Atlanta Airport in the amount of \$1,250,700.00. Frank Baker, County Manager stated Terry Tibbitts, Paulding County Airport Director, had sent in an Agenda Item request and is here to provide an analysis. Mr. Tibbitts stated when this project is completed, the Airport will be able to lease six large hanger lots to investors, developers, and big airplane owners. He further stated there has been a lot of infrastructure construction in recent years. We will now begin to see vertical construction.

**Commissioner Stover** asked if this project had a bidding process because of the amount of money involved.

**Mr. Tibbitts** stated with this Contract, there are Federal, State, and Local requirements that have to be met. Bids were received from companies throughout the Southeast.

**Commissioner Stover** asked if we were required to bid that way.

**Mr. Tibbitts** stated to receive the Federal and State funds, we had to follow their requirements.

**Commissioner Stover** asked if only County funds were used, would you have to follow those requirements.

**Mr. Tibbitts** stated absolutely not. By using Federal and State money, there are many benefits.

**Commissioner Galloway** stated there is a significant Federal and State contribution to this project.

**Mr. Tibbitts** stated the Federal and State contribution is 75% of the cost.

**Chairman Carmichael** asked if this area will contain eight hangars.

**Mr. Tibbitts** stated it will contain six hangers.

**Commissioner Kaecher** stated she is excited about the future at the Airport. She stated the Economic Development presentation at last week's Town Hall Meeting at the Airport was excellent.

**Commissioner Galloway** stated she is excited about what the Airport can bring to the economic development of Paulding County.

**13. Contractual Agreements with estimated charges with the City of Dallas and the City of Hiram for conducting Municipal Elections:**

Discussed action to enter into Contractual Agreements with estimated charges with the City of Dallas and the City of Hiram for conducting Municipal Elections. Deidre Holden, Elections Director stated these Agreements are executed on elections in odd numbered years for the Cities of Dallas and Hiram. The estimated cost is \$25,619.00 for Dallas, and \$14,074.50 for Hiram.

**14. Intergovernmental Agreement (IGA) with the City of Hiram for the use of the Event's Place:**

Discussed action to enter into an Intergovernmental Agreement (IGA) with the City of Hiram for the use of the Event's Place. Deidre Holden, Elections Director stated this Agreement is for use of the Events Place for the elections, which will take place on November 7, 2023.

**Commissioner Galloway** asked when the qualifying date is for those interested in running for office.

**Ms. Holden** stated the qualifying date is in the latter part of August. Each City is responsible for the qualifying. She further stated the Presidential Primary Election is March 12, 2024, with voting to begin in February 2023.

**CONCLUSION OF REGULAR BUSINESS**

**PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:** None

**Chairman Carmichael** asked if any of the Commissioners had any announcements or comments.

**Commissioner Kaecher** congratulated Deidre Holden and her staff for winning an award from the U.S. Elections Assistance Commission, National Clearing House Awards, for their submission of the 2022 Voter Education Guide. They won in the category of Outstanding Innovations in Elections.

**Commissioner Kaecher** announced the National Cancer Survivor Day will be held at Paulding WellStar Medical Center on June 4, 2023 from 1:00pm to 4:00pm.

**Commissioner Kaecher** stated she will be speaking at a ribbon cutting at Paulding WellStar Medical Center this evening for the arrival of a new radiation machine.

**Commissioner Galloway** stated she had the privilege of attending the Chattahoochee Tech Aviation School Topping Out Luncheon at the Airport. The school should be completed in December.

**Commissioner Galloway** announced the Tax Assessments will be coming in the mail. She stated there will be an appeal process. She asked the Citizens not to threaten the Tax Commissioner Office.

**Commissioner Galloway** stated the coming weekend is Memorial Day Weekend. She asked for remembrance of those who gave their lives in serving this Country. She asked for respect and honor of their sacrifice.

**EXECUTIVE SESSION:** Virginia Galloway made a motion to go into Executive Session for Real Estate, seconded by Sandy Kaecher. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Brian Stover.

**ADJOURNMENT:** Keith Dunn made a motion to adjourn the meeting from Executive Session, seconded by Virginia Galloway. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Brian Stover.