

PAULDING COUNTY BOARD OF COMMISSIONERS WORK SESSION MINUTES May 23, 2023

Watson Government Complex Second Floor – Board of Commissioners Meeting Room

CALL TO ORDER:	David L. Carmichael, Chairman	
INVOCATION & PLEDGE:	Tabitha Pollard, Finance Director	
PRESENT:	David L. Carmichael, Chairman; Keith Dunn, Post 1; Sandy Kaecher, Post II; Virginia Galloway, Post III; Brian Stover, Post IV; Jayson Phillips, County Attorney; Frank Baker, County Manager; Rebecca Merideth, County Clerk.	

MINUTES:

1. The May 9, 2023 Work Session Minutes and the May 9, 2023 Board Meeting Minutes were available for review.

ANNOUNCEMENTS:

Team Paulding: Highlights from the Alcohol Drug Awareness Day at Herschel Jones Middle School aired for the Commissioners and the audience.

The Board of Commissioners presented Firefighter Hunter Rakestraw with the Public Safety Appreciation Award.

INVITED GUESTS: None

BID AWARDS:

2. Vehicle purchase of one (1) F-450 with 12ft flat bed dump body in the amount of \$65,127.00; two (2) F-350's in the amount of \$66,440.00; one (1) F-550 in the amount of \$83,500.00 to Hardy Family Ford. All of the vehicles were included in the 2023 Budget:

Award the vehicle purchase of one (1) F-450 with 12ft flat bed dump body in the amount of \$65,127.00; two (2) F-350's in the amount of \$66,440.00; one (1) F-550 in the amount of \$83,500.00 to Hardy Family Ford. Tabitha Pollard, Finance Director stated all four vehicles are being purchased from Hardy Family Ford. Hardy Family Ford has either met or come in below the State Contract price.

3. FY 23 Computer Purchase to the lowest, responsive bidder, Howard Technology Solutions, in the amount of \$275,874.00:

Award of the FY 23 Computer Purchase to the lowest, responsive bidder, Howard Technology Solutions, in the amount of \$275,874.00. Tabitha Pollard, Finance Director stated the County received two bids on this purchase. Each year, there is a replacement of computers. The computers are replaced in phases on a three-year term. The Information Technology Department reviewed the bids, and is comfortable with the Howard Technology Solutions bid.

REPORTS FROM COMMITTEES & DEPARTMENTS: None

PUBLIC PARTICIPATION ON AGENDA ITEMS: None

CONSENT AGENDA: Chairman Carmichael read the following consent agenda items:

4. Declare the following items listed as surplus, and approve their disposal through auction or trade:

Department	Item Name	Make/Model	Serial Number
Water	Unit 297	1999 Jeep Cherokee	1J4FF28SXXL590995
DOT	Unit 102	1998 Ford F150	1FTZF1726WNA40193
DOT	Unit 178	2008 Ford Escape	1FMCU92Z68KA29578
Parks	Unit 665	2007 Ford Ranger	1FTYR11U27PA72335

- 5. Appoint the following nominations to the Construction Board of Adjustments and Appeals for a one (1) year term ending December 31, 2023: Art Ragsdale Ken Elsberry James Steele Jamie Cochran
- 6. Reappoint Don Benson to the Region One Mental Health, Developmental Disabilities & Addictive Diseases (DBHDD) Advisory Council for a term ending December 31, 2023.
- 7. Appoint Monica Turner to fill the unexpired term of Phyllis Hennessey on the Library Board of Trustees with a term ending June 30, 2024.
- 8. Reappoint Margaret Nickell and appoint Karen Newman Jones to serve on the Library Board of Trustees for a three (3) year term beginning July 1, 2023 and ending June 30, 2026.

 9. Accept the below list of streets for perpetual maintenance by the County:

 Seven Hills / Unit N, Phase 5
 Seven Hills / Unit M, Phase 3

 Double Branches Lane
 Cobblestone Trail

 Sagamore Court
 Grassmere Court

 Tea Rose Lane
 Grassmere Court

OLD BUSINESS: None

NEW BUSINESS:

10. Supplemental Agreement with Kimley-Horn & Associates in the amount of \$199,588.83 for Preliminary Engineering Design Services for the Gold Mine Road at SR 101 Intersection Improvement Project:

Discussed action to authorize the Chairman to enter into a Supplemental Agreement with Kimley-Horn & Associates in the amount of \$199,588.83 for Preliminary Engineering Design Services for the Gold Mine Road at SR 101 Intersection Improvement Project. The Project is located in Post 2. Funding will be from SPLOST. George Jones, Transportation Director stated in April of 2018, the Board of Commissioners approved entering into an Agreement with Kimley-Horn & Associates to provide Engineering Design Services. Through that Agreement, a revised intersection was developed with a single-lane roundabout. In late 2022, the County was awarded funding in the amount of \$2,000,000.00 for construction of this project from GDOT. With this funding, the County has to follow certain guidelines. This Supplemental Agreement will accommodate the extra engineering work.

Commissioner Kaecher asked if this project will go along with the Roses Store Roundabout.

Mr. Jones stated it is from the same pot of funding, but it's a different project.

Commissioner Galloway asked how much money the County received for extra engineering cost.

Mr. Jones stated the County received \$2,000,000.00.

11. County Manager to sign the Contract with Datamatx to print the Paulding County Water and Sewer bills:

Discussed action to authorize the County Manager to sign the Contract with Datamatx to print the Paulding County Water and Sewer bills. Tabitha Pollard, Finance Director stated the printing of the Water and Sewer Bills was outsourced beginning in 2008. The printing is currently provided by Datamatx. This new Contract is for three years and includes a few increases regarding the price of paper, envelopes and printing.

Commissioner Galloway asked if there is a dollar amount for the Contract, or is it still in negotiations.

Ms. Pollard stated the County pays Datamax \$150,000.00 per printing of the invoices. This includes 46,000 invoices per month, E-view, and some electronic billing services.

Chairman Carmichael asked how much savings per month is included in the Contract.

Ms. Pollard stated \$1,500.00 per month.

12. Resolution 23-11 authorizing acceptance of the GDOT Contract and Cost Associated with the Airport Parkway Extension (Base Bid) Project at the Paulding Northwest Atlanta Airport in the amount of \$1,250,700.00. Funding will be allocated from General Funds: Discussed action to adopt Resolution 23-11 authorizing acceptance of the GDOT Contract and Cost Associated with the Airport Parkway Extension (Base Bid) Project at the Paulding Northwest Atlanta Airport in the amount of \$1,250,700.00. Funding will be allocated from General Funds: Discussed action to adopt Resolution 23-11 authorizing acceptance of the GDOT Contract and Cost Associated with the Airport Parkway Extension (Base Bid) Project at the Paulding Northwest Atlanta Airport in the amount of \$1,250,700.00. Frank Baker, County Manager stated Terry Tibbitts, Paulding County Airport Director, had sent in an Agenda Item request and is here to provide an analysis. Mr. Tibbitts stated when this project is completed, the Airport will be able to lease six large hanger lots to investors, developers, and big airplane owners. He further stated there has been a lot of infrastructure construction in recent years. We will now begin to see vertical construction.

Commissioner Stover asked if this project had a bidding process because of the amount of money involved.

Mr. Tibbitts stated with this Contract, there are Federal, State, and Local requirements that have to be met. Bids were received from companies throughout the Southeast.

Commissioner Stover asked if we were required to bid that way.

Mr. Tibbitts stated to receive the Federal and State funds, we had to follow their requirements.

Commissioner Stover asked if only County funds were used, would you have to follow those requirements.

Mr. Tibbitts stated absolutely not. By using Federal and State money, there are many benefits.

Commissioner Galloway stated there is a significant Federal and State contribution to this project.

Mr. Tibbitts stated the Federal and State contribution is 75% of the cost.

Chairman Carmichael asked if this area will contain eight hangars.

Mr. Tibbitts stated it will contain six hangers.

Commissioner Kaecher stated she is excited about the future at the Airport. She stated the Economic Development presentation at last week's Town Hall Meeting at the Airport was excellent.

Commissioner Galloway stated she is excited about what the Airport can bring to the economic development of Paulding County.

13. Contractual Agreements with estimated charges with the City of Dallas and the City of Hiram for conducting Municipal Elections:

Discussed action to enter into Contractual Agreements with estimated charges with the City of Dallas and the City of Hiram for conducting Municipal Elections. Deidre Holden, Elections Director stated these Agreements are executed on elections in odd numbered years for the Cities of Dallas and Hiram. The estimated cost is \$25,619.00 for Dallas, and \$14,074.50 for Hiram.

14. Intergovernmental Agreement (IGA) with the City of Hiram for the use of the Event's Place: Discussed action to enter into an Intergovernmental Agreement (IGA) with the City of Hiram for the use of the Event's Place. Deidre Holden, Elections Director stated this Agreement is for use of the Events Place for the elections, which will take place on November 7, 2023.

Commissioner Galloway asked when the qualifying date is for those interested in running for office.

Ms. Holden stated the qualifying date is in the latter part of August. Each City is responsible for the qualifying. She further stated the Presidential Primary Election is March 12, 2024, with voting to begin in February 2023.

CONCLUSION OF REGULAR BUSINESS

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS: None

Chairman Carmichael asked if any of the Commissioners had any announcements or comments.

Commissioner Kaecher congratulated Deidre Holden and her staff for winning an award from the U.S. Elections Assistance Commission, National Clearing House Awards, for their submission of the 2022 Voter Education Guide. They won in the category of Outstanding Innovations in Elections.

Commissioner Kaecher announced the National Cancer Survivor Day will be held at Paulding WellStar Medical Center on June 4, 2023 from 1:00pm to 4:00pm.

Commissioner Kaecher stated she will be speaking at a ribbon cutting at Paulding WellStar Medical Center this evening for the arrival of a new radiation machine.

Commissioner Galloway stated she had the privilege of attending the Chattahoochee Tech Aviation School Topping Out Luncheon at the Airport. The school should be completed in December.

Commissioner Galloway announced the Tax Assessments will be coming in the mail. She stated there will be an appeal process. She asked the Citizens not to threaten the Tax Commissioner Office.

Commissioner Galloway stated the coming weekend is Memorial Day Weekend. She asked for remembrance of those who gave their lives in serving this Country. She asked for respect and honor of their sacrifice.

EXECUTIVE SESSION: Virginia Galloway made a motion to go into Executive Session for Real Estate, seconded by Sandy Kaecher. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Brian Stover.

ADJOURNMENT: Keith Dunn made a motion to adjourn the meeting from Executive Session, seconded by Virginia Galloway. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Brian Stover.